



## Wildflower Island Curator

Teatown Lake Reservation, the largest community supported, non-profit environmental education center in Westchester County, New York is seeking a **Wildflower Island Curator** is charged with stewarding the treasure of Teatown, our two-acre Wildflower Island native plant refugium, and overseeing a robust volunteer group who assist in maintenance and education on the Island. This position requires an enthusiastic, detail-oriented, and public-spirited person who will further Teatown's mission to inspire our community to lifelong environmental stewardship. Ideal candidates must have a background in horticulture, volunteer management, and excellent communication skills.

**Position Summary:** The **Wildflower Island Curator** is tasked with coordinating and executing care of Wildflower Island and Wildflower Woods across departments, overseeing a volunteer program, and forging connections in the broader native plant community.

### Principal Duties and Responsibilities:

1. Facilitate hands-on, engaging, culturally relevant natural science and environmental educational experiences on or about Wildflower Island for diverse populations.
2. Manage the unique habitat of Wildflower Island and Wildflower Woods in consultation with the Science and Stewardship departments.
3. Recruit, train, and coordinate volunteer Wildflower Island Guides.
4. Serve as crew leader for volunteers and staff executing horticultural special projects across the preserve.
5. Maintain and upkeep supplies, equipment, tools, etc.
6. Responsible for various other duties as assigned.

### Position Requirements/Qualifications:

1. Expertise in native flora and best practices regarding their care, propagation, and management.
2. Experience recruiting, onboarding, coordinating, and retaining volunteers.
3. Working knowledge of the natural sciences and willingness to work on expanding this knowledge.
4. Ability to work with people of all backgrounds.
5. Strong communication and interpersonal skills.
6. Proficiency in keeping digital and physical records.
7. Ability to work independently, self-starter.

This is a part-time position with a fixed stipend. The schedule is set at the mutual discretion of the Curator and Director of Education. Weekend work required. This position will be performed in person and on-site at Teatown Lake Reservation.

### Benefits:

Because this is a part-time position, this position will not be eligible for Teatown's benefits package. However, this position does accrue two weeks of paid vacation on an annual basis.

**Pay Rate:** \$12,500/annum

**To Apply:**

- Send cover letter, resume, and two professional references to Emily Edmonds-Langham, Education Director at [eedmonds@teatown.org](mailto:eedmonds@teatown.org). No calls please.

This position is available immediately, with an anticipated start date of May 2024. Position remains open until filled. Teatown Lake Reservation is an Equal Opportunity Employer. We are committed to a diverse and inclusive environment for all employees.