



1600 Spring Valley Rd
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teatown.org
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JOB DESCRIPTION: WEEKEND (PART-TIME) FACILITIES MAINTAINER

Teatown Lake Reservation is an education center and membership organization located on a 1,000-acre nature preserve in the Lower Hudson Valley. Our mission is to inspire our community to lifelong environmental stewardship.

The facilities maintainer is responsible for the day-to-day maintenance and upkeep for the facilities and grounds of Teatown. Should be a self-starter and motivated to work in a mission-driven organization. Should be well organized and a team player. Must be flexible, as the daily requirements may change seasonally as needs arise. Ability to lift 50 lbs. Clean Driving Record. Tasks include but are not limited to the following:

Facilities/Structures

- Janitorial/Custodial work
- General “handyperson” work
- Light carpentry, construction repair and demolition
- Light Painting
- Parts and supplies requisition and pick-up
- Party/Event set-up, breakdown, and clean-up

Grounds:

- Seasonal landscaping, including mowing, weed-wacking, hedge trimming, planting, shrub removal.
- Fence repair, deck repair, bridge/walkway and other assorted light carpentry
- Raking/blowing yard waste, clippings and leaf removal
- Trash removal, clean-up, litter pick-up and removal
- Shoveling and drainage repair
- Snow removal including shoveling, salting/sanding, plowing, snow blowing
- During snow season, may be called in after/before hours for snow removal duty
- Chain sawing and small/medium tree work (no climbing) if qualified
- Tractor work-will train but experience with Kubotas is a big plus

This is a part-time weekend hourly position, 0830 AM-530PM including 1-hour lunch break. Potential to add weekday hours or transition to full-time position with full benefits. Salary \$20-25 per hour depending on experience.

To apply: Email Alan Sorkin at asorkin@teatown.org. No phone calls please.