



## **Position Title: Preserve Technician**

### **Location**

Teatown is a non-profit 1,000 acre nature preserve and education center located in Westchester County, NY that hosts over 20,000 visitors annually. We host a variety of education programs for all ages and provide valuable recreational opportunities across 15 miles of hiking trails.

### **Position overview**

Teatown is seeking two motivated, full-time employees to assist with stewardship, facilities and grounds work throughout the property. The Preserve Technicians will work collaboratively between departments with other full-time and seasonal staff. Each technician will have a focal responsibility based on experience. Applicants should expect to work outside in all weather conditions. This cross-departmental position will include a wide range of responsibilities including but not limited to, ecological monitoring, data entry, mowing campus grounds & trails, cleaning up fallen trees, general building maintenance, invasive species management, snow removal, and planning work projects for volunteers and interns. Technicians will gain plant identification skills and may be trained on tractor and chainsaw use as needed, however some prior experience using heavy machinery strongly preferred. Technicians will directly report to the Science & Stewardship coordinator and collaborate with the Director of Science & Stewardship and the Facilities Director as needed.

### **Hours & Rate**

\$40,000-45,000 commensurate on experience. This is a full-time salaried position with a regular work week of Monday-Friday, 7 hours a day, with weekend and evening work required on occasion. Benefits include paid time off, health, vision, dental, life insurance and a 403(b)-retirement plan.

### **Responsibilities:**

#### Stewardship

- Managing invasive species as needed.
- Planning and leading work projects with volunteers.
- Collecting data for ecological research projects.
- Forest management including tree felling and hazard tree removal.
- Monitoring field cameras and assist with wildlife management coordination.
- Trail maintenance including erosion control and boardwalk repair.
- Operating the tractor for invasive cleanup and field mowing.

#### Grounds

- Landscaping the main campus, including mowing, and weed whacking.
- Conducting monthly dam inspections and maintaining lake spillways.



- Repairing fences, decks, benches, and other assorted carpentry.

#### Grounds (cont.)

- Removing trash and cleaning up litter.
- Removing snow including shoveling, salting/sanding, plowing, snowblowing.
- Raking/blowing yard waste, clippings and leaf removal.

#### Facilities

- Janitorial, custodial and porter services.
- Party/Event set-up, breakdown and clean-up.
- Light electrical, plumbing, and/or carpentry.
- Light Painting
- Parts and supplies requisition and pick-up.

#### **Requirements:**

- 2 years of appropriate work experience.
- Ability to lift 40-50 lbs unassisted
- A valid driver's license
- Ability to work both independently and collaboratively
- Experience working with power tools (hedgers, mowers, circular saws, etc.)
- Experience using heavy or dangerous equipment such as chainsaws, ATVs, farm tractors, and backhoes (preferred but not required).
- Ability to work outside in a variety of environmental conditions.
- Excellent communication and organizational skills.
- Experience soliciting contractors and overseeing contract work.
- Experience working with the general public.
- Proof of full COVID-19 vaccination sequence, including booster shot(s) where applicable

**TO APPLY:** Please submit cover letter & resume to [rpolicello@teatown.org](mailto:rpolicello@teatown.org). Applications accepted until positions are filled.